

Decision Recording Form

Decision determined at Cabinet meeting on 7 November 2023



Cabinet members present:

Marvin Rees, Mayor

Councillor Donald Alexander, Cabinet Member for Transport

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for City Economy Finance & Performance

Councillor Asher Craig, Deputy Mayor with responsibility for Children's Services, Education and Equalities

Councillor Kye Dudd, Cabinet Member for Housing Services and Energy

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care and Integrated Care System

Councillor Ellie King, Cabinet Member with responsibility for Public Health and Communities

Councillor Tom Renhard, Cabinet Member for Housing Delivery and Homelessness

Councillor Marley Bennett, Cabinet Member for Waste, Climate & Just Transition

Apologies:

Councillor Nicola Beech, Cabinet Member with responsibility for Strategic Planning, Resilience & Floods

Deadline date for Call-in referral 14 November 2023

(a)	Subject:	Coach House Community Asset Transfer (agenda item 8)
(b)	Ward:	
(c)	Declarations of interest:	None



(d)	<p>Decision taken</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> 1. Authorised the Executive Director of Growth and Regeneration, in consultation with the Cabinet Members for Finance, Governance and Procurement and Communities and the Section 151 Officer, to negotiate and agree heads of terms for an agreement for lease and the subsequent grant of a 125 year lease of the Coach House to BSWN and linked Service Agreement taking into account the pre-condition set out in this report (at paragraph 8 above). 2. Authorised the Executive Director of Growth and Regeneration, in consultation with the Cabinet Members for Finance, Governance and Procurement and Communities and the Section 151 Officer, to invoke any extensions or variations of the terms which may be required to facilitate the above recommendation.
(e)	<p>Exempt Information?</p> <p>Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>
(f)	<p>Decision made in exempt session?</p> <p>No</p>
(g)	<p>Additional information at the meeting/documents taken into account:</p> <ol style="list-style-type: none"> 1) Seven Public Forum Statements 2) Risk Assessment 3) Equalities Impact Assessment 4) Eco Impact Assessment
(h)	<p>Reason for decision:</p> <p>As set out in the report.</p>

Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 14 November 2023

(a)	Subject:	Temple Quarter Delivery Strategy (agenda item 9)
(b)	Ward:	
(c)	Declarations of interest: None	



(d) Decision taken

That Cabinet:

1. Endorsed the approach set out for the establishment of the Joint Delivery Vehicle and matters related thereto, and authorises the Executive Director of Growth and Regeneration in consultation with the Director of Finance, the Deputy Mayor and Cabinet member for Finance, Governance, Property and Culture and Director Legal and Democratic Services to finalise the arrangements for the JDV and thereafter enter into the Shareholders' Agreement and associated documentation with all other BTQ Partners or, if they are unable to secure their approvals with one or more of the BTQ Partners;
2. Authorised the Executive Director Growth and Regeneration in consultation with the Director of Finance to agree the terms for, and thereafter conclude, option agreements (and associated documentation) with the JDV for parcels of land within council ownership within Phase 1 (as identified at Appendix A1) subject to satisfaction of the best consideration test being met under section 123(1) Local Government Act 1972;
3. Authorised the Executive Director of Growth and Regeneration in consultation with the Director of Finance to approve the JDV Business Plan once completed;
4. Authorised the BTQ JDV, once established to develop the Outline Business Case and Delivery Strategy for Phase 2 (as defined in Appendix A2) for approval by Cabinet;
5. Authorised the BTQ JDV once established, to lead property negotiations for the whole of the Council's land interest in Phase 2 on behalf of the Council, reporting to the relevant Council Director in anticipation of seeking further Cabinet approval to enter into option agreements for those sites to make that land available to the programme and the DP [in accordance with the approved Business Case for Phase 2];
6. Authorised the Executive Director of Growth and Regeneration in consultation with the Director of Finance to approve the procurement strategy, (including the evaluation criteria and contracting principles) for the selection of the DP, and to agree the framework for the JDV to lead, secure and enter into contract with the DP;
7. Authorised the Executive Director of Growth and Regeneration in consultation with Director of Finance to make the balance of the Grant Funding (secured from the Investment Fund) available to the JDV following its set up;
8. Authorised the Executive Director of Growth and Regeneration in consultation with Director of Finance to agree any consequential changes to the Collaboration Agreement, the Grant Funding Agreement and associated documentation as a result of entering into the above arrangements;
9. Agreed in principle to the Council acting as guarantor of the JDV in relation to its commitments to the DP, subject however to the Executive Director for Growth and Regeneration, Director of Finance and Director of Legal and Democratic Services agreeing its scope and terms, including an acceptable cap on liability;



	<p>10. Agreed in principle to the Council making available Community Infrastructure Levy funds, funding secured through S106 Agreements, and relevant retained business rates income from the TQ development site, as detailed in the Reinvestment Strategy, subject however to the Executive Director for Growth and Regeneration in consultation with the Director of Finance, being satisfied that doing so is not inconsistent with relevant limitations, conditions or regulations impacting on the use of these funds;</p> <p>11. Noted that the shareholder representative function for the JDV reserved matters will be exercised by the Council's existing nominated delegate for such matters, which is consistent with how it makes shareholder reserved matter decisions in respect of its significant wholly and part-owned entities;</p> <p>12. Noted the Council's intention to dispose of Temple Square; and 13. Note the Temple Island Enabling Works project update and that a further update will be provided to Cabinet in Spring 2024.</p>
(e)	<p>Exempt Information?</p> <p>Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>
(f)	<p>Decision made in exempt session?</p> <p>No</p>
(g)	<p>Additional information at the meeting/documents taken into account:</p> <ol style="list-style-type: none"> 1) Three Public Forum Statements 2) Four Public Forum Questions 3) Risk Assessment 4) Equalities Impact Assessment 5) Eco Impact Assessment
(h)	<p>Reason for decision:</p> <p>As set out in the report.</p>

Mayor



Deadline date for Call-in referral 14 November 2023

(a)	Subject:	Framework contract for Temporary Accommodation (agenda item 10)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for Housing Delivery and Homes to extend the contract(s) with Click Travel to secure hotel accommodation for clients who are homeless for 3 + 1 years at a cost of up to £1.38m as outlined in this report. 2. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for Housing Delivery and Homes to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in this report. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1) Equalities Impact Assessment 2) Eco Impact Assessment 	



(h)	Reason for decision: As set out in the report.
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Cabinet Member with responsibility for Housing Delivery and Homelessness



Deadline date for Call-in referral 14 November 2023

(a)	Subject:	Single Homelessness Accommodation Programme (SHAP) Funding Bid (Expansion of Housing First) (agenda item 11)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the submission of a November bid to the Single Homelessness Accommodation Programme (SHAP) for an HRA match-funded Housing First scheme. 2. Approved the use of match funding of up to £2,850,000 from the HRA. 3. Authorised, subject to successful grant award, the Executive Director of Growth and Regeneration, in consultation with Cabinet Member for Housing Delivery and Homes, to accept and spend the grant award from DLUHC for the SHAP bid submitted in partnership with St Mungo's, in-line with the maximum envelopes contained in this report. 4. Authorised, subject to successful grant award, the Executive Director of Growth and Regeneration, in consultation with Cabinet Member for Housing Delivery and Homes, to accept and spend the grant award from DLUHC and match funding of up to £2,850,000 HRA funding, in-line with the maximum envelopes contained in this report. 	
(e)	Exempt Information? Open	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) Risk Assessment 2) Equalities Impact Assessment 3) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Cabinet Member with responsibility for Housing Delivery and Homelessness



Deadline date for Call-in referral 14 November 2023

(a)	Subject:	WE Work for Everyone Phase 2 (agenda item 13)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Authorised the Head of Service Employment, Skills and Learning in consultation with the Cabinet Member Children’s Services, Education and Equalities to negotiate with WECA and, if successful, to accept and spend funding of up to £830k (including procuring and awarding contracts) and lead on the regional implementation and delivery of the We Work for Everyone Phase 2 programme. 2. Noted the Director of Adult Social Care and the Director of Education and Skills will implement a joint work plan with the ASC team, in partnership with specialist providers and employers, to improve the employment outcomes of adults supported by ASC through the WE Work for Everyone programme. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment	



(h)	Reason for decision: As set out in the report.
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Deputy Mayor with responsibility for Children's Services, Education and Equalities



Deadline date for Call-in referral 14 November 2023

(a)	Subject:	16+ Commissioning and Sufficiency Strategy for Children in Care and Care Leavers (agenda item 14)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the 16+ Commissioning and Sufficiency Strategy for Children in Care and Care Leavers 2023-2025 for at Appendix A. 2. Authorised the Chief Executive in consultation with the Cabinet Member Children’s Services, Education and Equalities to take all steps necessary to implement the 16+ Commissioning and Sufficiency Strategy for Children in Care and Care Leavers 2023-2025. 3. Authorised the Chief Executive in consultation with the Cabinet Member Children’s Services, Education and Equalities to take all steps required to join the South West Regional Framework for 16+ Dynamic Purchasing System (DPS) for High Support Accommodation led by South Gloucestershire Council from April 2024. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment 2) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for Children's Services, Education and Equalities



Deadline date for Call-in referral 14 November 2023

(a)	Subject:	Microsoft Azure Re-Procurement (agenda item 16)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Authorised the tender of a 3-year contract for Microsoft Azure, using an appropriate route to market as advised by Strategic Procurement, at a cost not exceeding £864,000 per annum. 2. Authorised the Director: Policy, Strategy and Digital, in consultation with the Deputy Mayor, Finance, Governance & Performance, to take all steps necessary to procure and award the contract. 3. Authorised the Head of Procurement & Contract Management to approve appropriate procurement routes to market where these are not yet fully defined, or if changes to procurement routes are subsequently required. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment 2) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 14 November 2023

(a)	Subject:	Microsoft Dynamics Re-Procurement (agenda item 17)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the procurement and award of a contract for Microsoft Dynamics as outlined in the report. 2. Authorised the Director – Policy, Strategy and Digital in consultation with the Deputy Mayor- Finance, Governance, Property and Culture, to take all steps required to procure and award the contract for Microsoft Dynamics for 5 years, in line with the procurement routes and maximum budget outlined in this report. 3. Authorised the Head of Procurement & Contract Management to approve appropriate procurement routes to market where these not fully defined, or if changes to procurement routes are subsequently required. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1) Equalities Impact Assessment 2) Eco Impact Assessment 	



(h)	Reason for decision: As set out in the report.
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Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 14 November 2023

(a)	Subject:	Corporate Catering Review Project (agenda item 18)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted the contracts which have been extended as set out in this report. 2. Endorsed the latest timeline, plans and scope of the work as outlined in this report, including: <ol style="list-style-type: none"> a) The timeline for Parks Café solution with new contact awarding April 2024. b) The timeline for Events/Functions/In-premises catering / venue hire with new contracts commencing September 2024. 	
(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1) Equalities Impact Assessment 2) Eco Impact Assessment 	



(h)	Reason for decision: As set out in the report.
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Deputy Mayor with responsibility for City Economy, Finance & Performance



Deadline date for Call-in referral 14 November 2023

(a)	Subject:	Finance Exception Report (P6) (agenda item 19)
(b)	Ward:	
(c)	Declarations of interest:	None



(d)	<p>Decision taken</p> <p>That Cabinet noted:</p> <ul style="list-style-type: none"> • The General Fund forecast £11.7m adverse outturn variance against the approved budget for 2023/24. • The performance on delivery of savings (as summarised in Section 3). • The General Fund additional net risk of £1.1m against which Executive Directors plan to mitigate in full (as summarised in Section 4). • A forecast underspend of £0.8m within the HRA and that over- or under-spends that materialise on the HRA will be funded by a transfer from or to the HRA general reserve at the end of the financial year. • A forecast in-year deficit of £16.4m accumulating to a total £56.1m carried forward deficit in the DSG for 2023/24. • A breakeven position on Public Health services. • A forecast £2.9m underspend against the revised Capital Programme's Budget (Section 6). • The grant bid application to Sport England for swimming pool support funding • The temporary funding sources totalling £1.1m to facilitate temporary support for LA Maintained Schools and nurseries in financial difficulty. <p>That Cabinet:</p> <ul style="list-style-type: none"> • Approved the Great Western Credit Union request to approve a loan from City Funds of £0.7m at a fixed rate for 7 years (Section 7.1 and Appendix A2). • Authorised the Executive Director, Adult and Communities, in consultation with the council's S151 Officer and the Deputy Mayor with responsibility for Finance, Governance and Performance's acceptance of the grant from Sport England for swimming pool support funding if successful and the procurement and contract award for expenditure of that funding. • Approved the proposed redesignation of the Traded with School reserve of £0.250m to facilitate temporary support for LA Maintained Schools and nurseries in financial difficulty (Section 7.2 and Appendix A5).
(e)	<p>Exempt Information?</p> <p>Open</p>



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: None
(h)	Reason for decision: As set out in the report.

Deputy Mayor with responsibility for City Economy, Finance & Performance



Item For Information – Noting Only

(a)	Subject:	Q2 Corporate Risk Report (agenda item 20)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ul style="list-style-type: none"> • Noted the current strategic risks and mitigating actions being taken to reduce to within tolerance. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: None	
(h)	Reason for decision: As set out in the report.	

Deputy Mayor with responsibility for City Economy, Finance & Performance

